

VACANCY ANNOUNCEMENT INTERNAL CONTROL INTERN

Position Description

Position title:	Internal Control Intern
Location	Nairobi, Kenya
<p>African Guarantee Fund (AGF)</p> <p>The African Guarantee Fund (AGF) is a Pan-African non-bank financial institution founded by the Ministry of Foreign Affairs on behalf of the Government of Denmark through the Danish International Development Agency (DANIDA), Ministry of Foreign Affairs and Cooperation on behalf of the Government of Spain through the Spanish Agency for International Development Cooperation (AECID) and the African Development Bank (AfDB) in 2011. AGF has since been joined by the Agence Française de Développement (AFD), the Nordic Development Fund (NDF), Investment Fund for Developing Countries (IFU) and KfW.</p> <p>AGF's primary mandate is to assist financial institutions (FIs) in Africa to scale up their SME financing through the provision of partial loan guarantees and capacity development assistance. It seeks to bridge the financing gap across the continent for SMEs. AGF products and services provide FIs with the means, which they can leverage in bringing their African SME financing interventions to the required scale.</p> <p>AGF contributes to the promotion of economic development, vital for prosperity, stability, and poverty reduction in Africa through two lines of activity:</p> <ul style="list-style-type: none"> - Provision of a mix of financial guarantees and other products, which reduce the risks sustained by FIs when lending to SMEs that have insufficient collateral. These guarantees contribute to reduce the inability of SMEs to provide acceptable guarantees required by FIs prior to lending. - Support for capacity development of the Partner FIs to enhance their capacity to appropriately assess loan requests from SMEs and to mitigate risks associated with the guarantee. <p>AGF operates according to market principles and is a commercially viable venture with operations in 40 countries in Africa and is gradually expanding to other countries to cover the whole of Africa.</p>	

AGF West Africa is a subsidiary of the African Guarantee Fund Group and oversees the Group's operations in the Western African Region.

AGF is rated 'AA-' by the globally renowned Fitch Ratings Agency.

Position Summary

As a member of the Internal Control Department, the intern will make a technical and valuable contribution to assigned audit engagements, compliance activities and any other internal projects. He / She will use a risk-based approach to anticipate and identify any relevant issues and escalate as appropriate. He / She will deliver high-quality work under the supervision and review of the internship supervisor.

Desirable skills, knowledge, and experiences

- First or Second-Class Upper Bachelor's degree and/or Master's degree in Accounting, Finance or a Business-related field, Science, Technology, Engineering, Mathematics, Law or Computer Science.
- A completed or in-progress professional accounting qualification (ACCA, CPA or CIA) will be a great plus.
- Good knowledge of Accounting Principles and International Financial Reporting Standards.
- Excellent written/oral communication skills.
- Advanced computer and analytical skills.
- Bilingual – fluent in English is necessary and French will be great plus.

Desired Characteristic

- Integrity and professionalism.
- Willingness to learn.
- Problem solving and critical thinking.
- Attentiveness to details.
- Ability to use spreadsheets.
- High quality and accurate delivery.
- Self-driven individual with a passion and flair for helping SMEs succeed.
- Ability to work in a professionally and culturally diverse setting.

What to expect from the internship

- Experience what it is like to work in a purpose – led organization that aims to bridge the financing gap across the continent for SMEs.

- Attend training workshops, get involved with AGF day-to-day work, and take part in a business - improvement project.
- Gain insight into how The Fund operates.
- Gain a practical understanding of how Audit and Compliance activities help to improve the Control Environment.
- Gain a strong understanding of The Fund's business risk environment.
- Develop your teamwork, planning, creative - thinking, and problem - solving skills.
- Build your relationship skills.
- Hone and develop your analytical skills.

The position is open to candidates of any country.

The internship will be for an initial period of **three (3)** months, renewable for a combined period of **six (6)** months, upon further approval by the supervisor.

Terms of Offer

The African Guarantee Fund for Small and Medium-sized Enterprises (AGF) is an equal opportunity employer and offers a regionally competitive salary with an excellent benefits package. AGF prides itself on its collegial, supportive and gender sensitive working environment and believes that staff diversity promotes excellence.

Women candidates are strongly encouraged to apply.

Applications

Applicants should apply by email by attaching a cover letter summarizing their relevance to this position and a detailed Curriculum Vitae sent as one document to: recruitment@africanguaranteefund.com.

"Application for Internal Control Intern" should be clearly marked on the subject line of the email message.

Applications will be considered until the position is filled.

Only short-listed applicants meeting the above requirements will be contacted.

We invite you to learn more about us at: www.agf.africa.