

VACANCY ANNOUNCEMENT

SENIOR OFFICER – MONITORING, EVALUATION AND LEARNING

Position Description

Position:	Senior Officer – Monitoring Evaluation & Learning (MEL)
Reporting To:	Deputy Group Chief Executive Officer and Group Chief Risk Officer
Location:	Nairobi, Kenya
<p>About AGF</p> <p>The African Guarantee Fund (AGF) is a Pan-African non-bank financial institution whose primary mandate is to assist financial institutions (FIs) in Africa to scale up their SME financing initiatives. AGF contributes to the promotion of economic development, vital for the prosperity, stability and poverty reduction in Africa through provision of a mix of financial guarantees and other products which will reduce the risks supported by financial sector lending to SMEs that have insufficient collateral and support for capacity development of the partner financial institutions.</p> <p>AGF is rated 'AA-' by the globally renowned Fitch Ratings Agency.</p> <p>About FinRISE</p> <p>FinRISE (Financial Resilience through Institutional Strengthening and Expansion) is a program co-developed by AGF and Mastercard Foundation (the Foundation), which involves the provision of credit guarantees, capacity development support and low-cost liquidity to FinTechs, Microfinance Institutions and Savings & Credit Cooperative Societies. The program aims to demonstrate that financial inclusion of women and youth-owned agrifood Micro and Small Enterprises (MSEs) will lead to sustainable and inclusive growth. The Program is designed to test the potential for upscaling and amplifying impact of enabling dignified and fulfilling jobs for youth through a combination of innovative financial and non-financial support mechanisms, across Sub-Saharan Africa.</p>	
<p>Position Summary</p> <p>The role is responsible for designing, implementing, and managing a robust monitoring, evaluation and learning system that effectively and efficiently analyzes the impact of program activities. This role will steer data-driven decision-making and continuous program improvement by refining strategies, establishing credible evidence</p>	

for sustainability, aligning MEL processes with objectives, developing robust frameworks, facilitating learning, and contributing insights to strategic planning.

Major Duties and Responsibilities

Develop And Implement Monitoring, Evaluation & Learning Framework and Systems:

- Design and develop M&E frameworks and systems that align with program's objectives and goals.
- Development of the learning agenda with clear objectives.
- Identify and recommend appropriate indicators to measure progress and impact.
- Develop monitoring plans, data collection tools, and reporting templates.

Monitor Program Progress and Performance:

- Collect, collate and analyze data from different sources.
- Provide regular feedback to all the program's key internal and external stakeholders on progress and performance against objectives.
- Identify areas for improvement and recommend corrective actions.
- Ensure that M&E data is accurate, complete, and timely.
- Lead the Collection of monitoring data; development of data storage platforms; data management

Evaluate Program Impact and Effectiveness:

- Support impact and outcome evaluations and studies to assess the effectiveness of the program's activities.
- Collect and analyze data to evaluate program's impact and effectiveness.
- Organize and facilitate knowledge-sharing and learning including disseminating learnings to all relevant stakeholders.

Provide Technical Support and Capacity Building:

- Provide technical support to the program and AGF staff on MEL processes, tools, and systems.
- Build the capacity of staff to conduct MEL activities.
- Organize and facilitate training and workshops on MEL related topics.

Ensure that MEL Activities Comply with Stakeholders' Requirements and Standards:

- Prepare and submit regular reports to stakeholders on program's progress and performance.
- Work with the program and AGF staff to ensure that guarantee and technical assistance activities are aligned with stakeholders' requirements.
- Serve as the primary liaison between financial partners to enhance collaboration and streamline data-sharing processes, while also organizing and facilitating field visits for financial and impact assessment teams to ensure data accuracy and alignment with monitoring frameworks.

Desirable qualifications, skills, knowledge and experiences

- Master's degree in economics, Business Finance, Social Sciences or a related field.
- At least 10 years' progressive experience with a proven track record of monitoring and evaluating activities focusing on economic development, banking, capacity development, systems change, and technical assistance activities related to MSMEs.

- Deep understanding of financial institutions' approaches to MSMEs lending, risk mitigation strategies, and loan appraisal criteria.
- Strong understanding of Africa MSME landscape and the challenges they face.
- Possess technical familiarity with the best practice evaluation methods and standards.
- Strong analytical skills, conceptual and strategic-thinking skills including experience with data analysis software (e.g. Excel, SPSS, SAS)
- Self-driven individual with a passion and flair for helping MSMEs succeed.
- Team player with strong interpersonal and leadership skills.
- Strong ability to communicate progress and learnings from projects to colleagues and the wider development community.
- Excellent verbal and written communication skills in English. Bilingual French is desired.
- Excellent IT skills.
- Excellent project management and consulting skills.
- Excellent planning and organizing skills.

Terms of Offer

African Guarantee Fund for Small and Medium-sized Enterprises (AGF) is an equal opportunity employer and offers a regionally competitive salary with an excellent benefits package. AGF prides itself on its collegial, supportive and gender-sensitive working environment and believes that staff diversity promotes innovation and excellence.

Women candidates are strongly encouraged to apply.

Applications

All applications should be sent via email, attaching your resume and cover letter summarizing your relevant work experience, name and contact information of 3 referees that are familiar with your professional qualifications and work experience to: recruitment@africanguaranteefund.com.

All applications should be clearly marked on the subject line: “**Application for Senior Officer – Monitoring, Evaluation and Learning**” and will be considered until **Tuesday 18th March 2025** or until the position is filled.

Only short-listed applicants meeting the above requirements will be contacted.

We invite you to learn more about us at: www.agf.africa.